

O'Neill Public Schools is putting out a request for proposals for their copying/printing needs. Specifications for this proposal can be requested or picked up from the O'Neill Public Schools Administrative Office at 410 E. Benton, O'Neill, NE 68763, (402) 336-3775. Sealed proposals marked "Copy Proposal" should be submitted to O'Neill Public Schools, Box 230 O'Neill, NE 68763 by noon on Friday, October 6, 2023.

O'Neill Public Schools Copier Spec Sheet

- 1) All equipment must be NEW. (no pre-owned or demo floor models)
- 2) All equipment quoted must be under service contract including all parts, labor, maintenance, supplies, toner, mileage, and delivery of toner.
- 3) All equipment must have Postscript and Apple Air Print capabilities.
- 4) Lease terms to be 60 months with \$1 buyout at the end of the term.
- 5) Service contract service rates are required to be locked in for the term of the lease (60 months).

Configuration

(2 each)

75 Page per minute Black and White MFP

Copy/Print/Scan functions, 2,100 sheet large capacity paper tray, 2ea 500 sheet paper tray, 300 Sheet single pass document feeder, Postscript, 3,000 sheet output staple finisher

Average usage per month per machine: 18,974

(5 each)

55 Page per minute Color MFP

Copy/Print/Scan functions, 2,100 sheet large capacity paper tray, 2ea 500 sheet paper tray, 300 sheet single pass document feeder, Postscript, Staple finisher

Average usage per month per machine: 6,320 Black and 6,555 color

(1 each)

65 Page per minute Black and White MFP

Copy/Print/Scan functions, 2,100 sheet large capacity paper tray, 2ea 500 sheet paper tray, 300 sheet single pass document feeder, Postscript, Staple finisher

Average usage per month: 9,531

(1 each)

35 Page per minute Black and White Printer

1ea 500 sheet paper tray, Postscript

Average usage per month: 2,523

Provide quote for Full Service Maintenance contracts for existing equipment which includes:

30ea HP M401DN printers

6ea HP M521DN MFP's

Include cost per copy on a monthly basis to include all maintenance and supplies except paper. This is to include toner.